

## KINGSVILLE TOWNSHIP TRUSTEES REGULAR

### August 26, 2020

The August 26, 2020 regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Mike Cliff was present via Go To Meeting. Jim Branch made a motion to approve the minutes of the August 12, 2020 regular meeting minutes as presented. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

**CORRESPONDENCE:** 1) The township received a request from OTARMA to submit photos for the 2021 calendar that is done each year. This is done to highlight something in the township. The fiscal officer thought that we should submit a photo this year.

**FINANCIALS:** No transfers. Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

#### DEPARTMENT REPORTS:

**Road/Service:** Chris Bradek reported that since the last meeting, Jim Evans has had a couple of VA appointments. Chris and Scott worked 3 hours of OT each on Fox Road. Monroe sent a truck and driver to help on Fox last week, so Kingsville will owe them some time. We received a quote from Brobst for the trimming/removal of trees in the park. Based on their recommendations, there are 4 trees and stumps to remove and 6 to trim. It was suggested that 2 more will need to be removed in about 5-7 years. This will allow for new trees to get some growth. That way the park won't look so barren. Chris and Scott have been ditching and putting in tile on Fox Road. The parking lot and concrete pad quotes are ready for the trustee's review. Chris has an offer for the fuel island. A company has agreed to provide a 500 gallon off-road diesel and 1000 gallon on-road diesel tank. These would be the approved Flame shield tanks with mounted pumps. The quoted fuel price, including Ohio tax, for on-road, was \$0.30 less than Circle K, on the same day. The off-road price is about 1/3 less than on-road. Today's prices are \$2.24 and \$1.52 from the company. We would still need to create a permanent site for the tanks. We can place them for up to 90 days in a temporary location. The tanks we have can be disposed of. We will not be able to legally reuse them here.

**Cemetery:** Jim Evans has been keeping up with the mowing in the cemeteries, yards, and park. There was a funeral on the 21<sup>st</sup> of August. The caretaker's shed in Lulu got the new roof put on by Lenox Builders.

**Fire/EMS:** Runs to date (08/26/2020): 434. EMS - 362 of those 23 additional EMS calls - 4 fire calls. Mutual Aid provided to Conneaut- no changes- 16 total calls. North Kingsville- 7 additional - 63 total. Monroe - one additional - 8 total. Sheffield - no changes - 9 total. Ashtabula Township - no changes - 1 EMS. Ashtabula City - one additional - 3 EMS call. Fire Station Update: Fire Chief West met with JCI contractors for pricing on addition. He also followed up with Smolen Engineering and Spectrum for phone services and determined that switching phone services to mobile would be more expensive. The solution was to purchase a new landline set with base and 4 phones for \$130.00 per month; compared to an additional \$80.00 per month on the Spectrum bill. Fire Inspections- Abba Trucking- spoke to them again about Knox Box ordering, L&L Appliance - refused Knox Box, Infield Chiropractic - owner refused Knox Box and Great Lakes dealership- passed inspection and will be ordering a Knox Box. Employee Matters: Re-opened job listing for FF - EMT & Paramedic. 4 positive interactions with possible hires. Two probable applicants that will turn apps in soon. With the current schedule there are open shifts, this was the effect of the summer coming to an end and employees wanting more time off etc. Fire Chief is actively looking and recruiting potential candidates for new hires. He is planning on doing this preemptively due to his own schedule thinning from medic class, ride time and clinical. There were no overnight shifts scheduled. 5 of 6 after hours calls were made with only two mutual aid required. There were 2 after hours mutual aid was provided. Squad 619 (reserve) was placed in first out when 609 was out of service. On work night all tools and equipment were ran and tested on Engine 621. Engine 611 they are continuing to better organize the tools along with adding the trash line to the driver's side. The parts are in and ready for mounting. Squad 609 (1st out) had to have the rear wheel seal replaced on the driver's side and after Northeast Communication received and installed the final MDT mount, it was placed back in service. Originally the fire chief thought that they would easily be able to exchange SIM cards for internet bases between each squad as it changes first out position. Now after trying to do so and some education by NEC each SIM card is serial number specific to the unit. Meaning for 609 to have CAD enabled we will need another SIM card for this unit. A pump ran and tested on work night was done with Brush

Truck 604. They ordered custom face masks for the Department, they have a thin red line with KTFD on them. They received oxygen delivery from Eastern Medical. EMS CE with UH was done. They also had a fire training with NKFD and MVFD. A department meeting was held to review SCBA specs and hose specs. The SCBA committee held a meeting to discuss further details about SCBA packs advantages and disadvantages of each that we have demonstrated recently. Currently trialing SCBAs and Fire Hose. Scott and MSA have provided demo packs for the crews to look at and utilize. There will be another SCBA demo next week for the Draeger pack. The hose demo went very well, in attendance was Conneaut, Monroe and Sheffield. They will continue to receive quotes and pricing. The fire chief has established a tentative schedule for grant funding procurement and has spoken with Will Anderson regarding reviewing the schedule that we are on track for. The Boosters allocated \$3800.00 for Thermal Imaging Cameras to be donated to the department due to this cost not being covered by the grant and a number of members asking for handheld TICs for packs on the truck. We currently have only one that is mounted in Engine.621

**Zoning:** Mike DeFazio reported no new permits were issued. Two violations were resolved as follows: Junk vehicle at 3330 S. Ridge Road and high grass at 2994 E Main. There have been some questions regarding residential versus commercial zoning which he is trying to resolve.

**OLD BUSINESS:** 1) Mike Cliff asked Chris if he had been able to get any quotes for a roadside mower. 2) Jim Branch asked Chris if he had bids for the concrete pads.

**NEW BUSINESS:** 1) Jim Branch made a motion to recertify the Special Assessment for Project #21-045 for street lighting. Karl Brunell seconded the motion; all yes. 2) Three quotes came in for the driveway and concrete pads for at the garage. Larson/Hollis \$10,200.00, Silver Creek \$10,956.00 and Hamilton \$17,504.00 which included the stone. A discuss was held and the trustees decided that the township could get better pricing on the stone. Jim Branch made a motion to approve Larson/Hollis at a cost of \$10,200.00 and to purchase stone not to exceed \$5,000.00. Karl Brunell seconded the motion; all yes. 3) Karl Brunell made a motion to approve Brobst Tree Service to do the tree and stump removal in the park and do some additional trimming. The fiscal officer to use contract services account in the General Fund for payment not to exceed \$4,600.00. Jim Branch seconded the motion; all yes.

Karl Brunell made a motion to go into Executive Session for personal matters. Jim Branch seconded the motion. On the call of roll: Karl Brunell – Yes, Jim Branch – Yes and Mike Cliff –Yes.

After a short Executive session Karl Brunell made a motion to go back into regular session. Jim Branch seconded the motion. On the call of roll: Karl Brunell – Yes, Jim Branch – Yes and Mike Cliff –Yes.

Once back in regular session Karl Brunell made a motion to increase Chris Bradek's annual pay by \$2,500.00 which will be a \$1.20 per hour increase. His new hourly amount will be \$25.24. Mike Cliff seconded the motion; all yes.

**PUBLIC COMMENTS/CONCERNS:** None

Karl Brunell made a motion to adjourn the August 26, 2020 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

---

Karl Brunell, Chairman

---

Sarah Patterson, Fiscal Officer